

January 11, 2004

**OPENING STATEMENT:**

It is our hope you will find the use of this Glossary to be a beneficial resource for your future endeavors. As you review its contents we would request that you assist us in continuing its growth and accuracy by taking the time to inform us of corrections and additions and sending us that information electronically in a word document. Upon our review and approval of the data you have provided, we will catalog your information for entry into the next revision of this learning and reference tool for future distribution.

**GLOSSARY MISSION STATEMENT**

**PROVIDING A LEARNING TOOL THAT CONTINUES TO GROW AND PROMOTES EDUCATION AND UNDERSTANDING OF THE TERMINOLOGIES USED IN THE PROCESS INDUSTRY**

**GENERAL USE OF THE GLOSSARY:**

Application of the GLOSSARY TERMS and the accompanying DEFINITIONS in your training programs should assist your students in having a more complete understanding of the terminologies they will hear on a regular basis when working in the process industry. The Terms, some of which are slang and others having a differing meaning outside of the process industry, have frequented the process industry for many years. They can be actively applied to your existing educational course-work, or, could be utilized in the development of new educational courses of study.

Many of the Terms refer directly to pieces of equipment or equipment component parts you currently have within your training and process facilities. Use of these Terms in conjunction with your training equipment and programs should help you achieve better utilization of the equipment and increase the student's comprehension. It is recommended that you encourage your students to utilize the Terminology while performing equipment exercises, conduct classroom discussions, prepare papers and further challenge those students to identify the different components, acts, materials, happenings and processes defined herein. The Terminology within the Glossary can also be utilized in the development of test materials.

## ADDITIONAL RESOURCES:

There are countless resources available to those who wish to seek them out. In an effort to assist our clients and association members we would like to provide you with a listing of additional Glossaries and the Internet Web pages where they can be found at no cost. We believe use of these and other similar resources will prove of great current and future value to you and your students.

NOTE: The search engine used for all of the following was MSN

Those additional resources are:

1. ATMOSPHERIC CHEMISTRY GLOSSARY  
SAM HOUSTON STATE UNIVERSITY  
On your search engine enter [unx1.shsu.edu](http://unx1.shsu.edu) when the listing page is pulled up selection number 2 should be the Glossary
2. GLOSSARY OF ENERGY TERMS  
CALIFORNIA ENERGY COMMISSION  
On your search engine enter [www.energy.ca.gov](http://www.energy.ca.gov) when the home page is pulled up search the left column of choices and press the Glossary/Dictionary button
3. ELECTROFLASH  
ENHANCING LEARNING IN SCIENCE AND TECHNOLOGY  
On your search engine enter [www.electroflash.org.nz](http://www.electroflash.org.nz) when the home page is pulled up press the Resource button. The Glossary button will then be listed on the left hand side of the next page
4. SOIL MICROBIOLOGY TERMS  
BY DAVID SYLVIA  
On your search engine enter [dmsylvia.ifas.ufl.edu](http://dmsylvia.ifas.ufl.edu) when the listing page is pulled up you should select site number 2. Glossary
5. GLOSSARY OF WATER RESOURCE TERMS  
BY GREGG ECKHARDT  
On your search engine enter [www.edwardsaquifer.net](http://www.edwardsaquifer.net) when the listing page is pulled up select listing number 2 for the Glossary
6. MAX's PROJECT MANAGEMENT WISDOM  
MULTIPLE AUTHORS AND CONTRIBUTORS  
On your search engine enter [www.maxwideman.com](http://www.maxwideman.com) when the listing page is pulled up select listing number 2 for the Glossary

**DISCLAIMER:**

Every effort has been made to assure the accuracy and effectiveness of this BTTC Glossary. Under no circumstance or condition, does BTTC, its officers, employees, contractors, agents or affiliates accept liability or warrant this information for any purpose, use or time. The use of this information shall be at the sole discretion and risk of the user. BTTC further claims no ownership of the Terms and/or Definitions contained herein as they are and have been of public domain, knowledge and use long prior to the initial preparation and editing of this BTTC Glossary of Process Terms.

**INVITATION:**

We invite you, our friends and clients to continuously challenge us in improving and expanding our substantial offering of products and services. We also continue to invite you to visit us at our Headquarters located in La Porte, Texas. If coming by is not possible for you at this time please visit us on our web pages at [www.bayporttechnical.com](http://www.bayporttechnical.com)

**CLOSING:**

Once again, we at BTTC would ask several things of you. We would request you share this with others, that each of you would take a few minutes and send us (preferably electronically in a word document) the Terms and definitions that you discover are missing, that you would leave our company Name, Headers and Footers in place as you use, store and share this information. And finally, you would allow us to be the collection point for future Terms additions and the keeper for the purpose of future revisions and distribution.

We hope you find great value in the use of this Glossary. We have every intention both as a company and as individuals to strive to better the industry in which most of us have spent the majority of our professional careers. We also strongly desire to grow and to expand our relationships and contribution to both our clients and the fine associations to which we are proud to be a member. We believe the only way we can accomplish these goals is through our own dedication, hard work and continuing to be loyal to the cause.

**WE ARE HERE TO SERVE YOU!!**

*Timothy (Tim) A. Brown*

TIMOTHY (Tim) A. Brown

President

BAYPORT TRAINING & TECHNICAL CENTER